

Grant Writer

W.S.W. Foundation, a busy non-profit company, is seeking a part-time experienced Grant Writer. The employer, a successful non-profit, is seeking an experienced Grant Writer to secure funding for non-profit projects. The Grant Writer will be responsible for enhancing income and communicating with client leadership.

Responsibilities will include:

- Serve as Grant Writer
- Work closely with the Project Manager & Foundation President
- Communications with client leaders

REQUIREMENTS:

- Fundraising Experience required.
- Detail & Deadline Oriented
- *Documented success in obtaining six figure grants.*
- Excellent written and verbal communication skills.
- Ability to work with volunteer leaders.
- Bachelor's degree required.
- Resume & Biography required.
- Written Sample (demonstrating a grasp of the English language, vocabulary, and writing ability.)
- Adaptable and Flexible

Additional Salary Information: Part-time hourly salary/contract negotiable depending on experience, education, and qualifications.

The majority of our Clients & Relationships are specialized professional organizations.

You may submit your resume, writing sample & biography along with salary history and requirements to be considered. E-MAIL ONLY. Please do not reply unless you meet the specific requirements. Please attach your resume and biography as a PDF.

NO PHONE CALLS PLEASE!

Job Type:

- Contract

Local candidates only:

- Orange County, CA

Required Education:

- Bachelor's
- Masters – a plus